

Website Tutorials

How to Log On to the site.

1. Go to the home page (<http://www.cfyntigersharks.com>)
2. Click on the Login Button
3. Fill in the User Name and Password (you should have received an email with this information)
4. You should see a welcome message in the message box . If no welcome message, go back to step 2 and repeat.

How to Change Your Password

1. Go to the home page (<http://www.cfyntigersharks.com>)
2. Log on to the Site
3. Hover over the “My Info” menu item
4. Click “My Account Settings”
5. The tab on the bottom is “Change Password”. Click this tab and the Change Password Form will Show.
6. Enter Your Current Password in the “Password” Box
7. Enter and Confirm Your New Password
8. Click the Change Password Button.

How to Get to the Meets Page

1. Go to the home page (<http://www.cfyntigersharks.com>)
2. Hover over the “Calendar” menu option
3. Click on the “Meets” menu option

How to see my Escrow Information

1. Go to the home page (<http://www.cfyntigersharks.com>)
2. Log on to the Site
3. Hover over the “My Info” menu item
4. Click the “My Escrow Account” menu item
5. See the Escrow Information, is not updated in real time.

How to Enter Meets

1. Go to the Meets Page
2. For Invitationals and Championships click on the name of the meet to review the meet packet, pay particular attention to dates, costs, and entry limitations.
3. Go back to the schedule page and click the Enter Link, which is the date in the entry column (If the meet is open & the deadline hasn't passed you can enter the meet.)
4. This will take you to the Meet Entry Page for that Meet
5. If the Meet is an Invitational –
 - a. You will see a list of Events for each Child
 - b. Check the box next to the events you want to enter
 - c. Click the "Save Entries" button
6. If the Meet is a Dual Meet
 - a. You will see a Yes/No check box for each child.
 - b. Select Yes or No for your child
 - c. Click the "Save Entries" button
7. If the Meet is an "All Entry" Meet
 - a. Certain meets (like the Rocktober Pentathlon) are similar to Dual meets in you just say yes or no for your child and don't pick individual events.
 - b. You will see a Yes/No check box for each child.
 - c. Select Yes or No for your child
 - d. Click the "Save Entries" button
8. You only need to click one Save Entries button, not one for each child.

How to see my child's Top Times

1. Go to the home page (<http://www.cfyntigersharks.com>)
2. Log on to the Site
3. Hover over the "My Info" menu item
4. Click the "My Childs Top Times" menu item
5. Review all the top times that you child has swum (short and long course) since becoming a Tigershark

Questions:

If you have any website related questions please email Becky or Keith Turnbull at webmaster@cfyntigersharks.com.

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